

APPENDIX B

Sample Inspection Check Sheet

1. Ventilation:	Fumes Vapors	Dusts Others	
2. Yards and Buildings:	Access Structure Condition	Aisles Roads	Work areas Housekeeping
3. Floors, Stairways and Walkways:	Condition Housekeeping	Guardrails Illumination	Handrails
4. Ladders, Scaffolds, etc.:	Suitability Properly used	Strength Properly Maintained	
5. Excavations:	Shored or Sloped Access	Barricaded Spoilage Piles	
6. Illumination:	Day - Work Areas Night - Work Areas	Passageways Passageways	Yards Yards
7. Electrical Equipment:	Condition	Identification of Controls	
8. Harmful Materials:	Storage	Handling	
9. Personal Protective Equipment:	Adequacy Availability	Condition Used	
10. Equipment:	Controls Accessible Condition	Lock-out Procedures Operating Procedures	Controls Identified
11. Machine Guards:	Power Transmission	Point of Operation	
12. Hand Tools:	Condition	Suitability	
13. Portable Power Tools:	Condition	Suitability	Grounded or double-insulated
14. Hoisting Equipment:	Controls Identified Safety Devices	Rigging Records	Signals
15. Material Handling Equipment:	Condition Controls	Guards Records	
16. Material Storage:	Stability	Convenience	Housekeeping
17. First Aid:	Supplies Condition of Supplies	Qualified Attendant if required	Records
18. Fire Prevention:	Equipment Firefighting Training	Exits Evacuation Training	Flammable Materials Controlled Fire Prevention Training
19. Unsafe Acts:	Report each Observation of Unsafe Practice	Of Faulty Procedure	
20. Safety Program:	Safety Policy	Part II of the Code Posted	

- Indicates satisfactory condition.
 X Indicates faulty condition. Give details on follow-up.

Follow-up Details Inspection Check Sheet

1. Ventilation:
2. Yards and Buildings:
3. Floors, Stairways and Walkways:
4. Ladders, Scaffolds, etc.:
5. Excavations:
6. Illumination:
7. Electrical Equipment:
8. Harmful Materials:
9. Personal Protective Equipment:
10. Equipment:
11. Machine Guards:
12. Hand Tools:
13. Portable Power Tools:
14. Hoisting Equipment:
15. Material Handling Equipment:
16. Material Storage:
17. First Aid:
18. Fire Prevention:
19. Unsafe Acts:
20. Safety Program: